

MAMARONECK ELKS LODGE NO. 1457

Lodge Rental Application

Date of Rental: _____ Hours of Rental: _____

Renter's Name: _____ Contact Phone: _____

Renter's Address:

Type of event (birthday party, etc.) _____

Renter is: member non-member (circle one) Est. # of people: _____

Rental of Lodge 1457 is restricted to the Grill Room in the winter months. In late spring and summer, the rental includes the use of the outdoor Patio, which has tables and chairs.

Only Elks members in good standing may use the BBQ grill and kitchen.

Anyone renting the Lodge assumes responsibility for all damages caused to the Lodge.

All alcoholic beverages and sodas must be purchased from the Lodge at the appropriate Lodge price. No one is allowed to bring beverages into the Lodge.

The Lodge will supply tables & chairs only. All cutlery (knives, forks, spoons, etc.) and table clothes/table decorations are the responsibility of the renter. All food and coffee is the responsibility of the renter.

The Lodge has a new entertainment center equipped with a 50 inch Panasonic flat panel TV, surround sound system, CD player, DVD player, iPod player, etc. In addition, there is a separate Juke Box. The renter may use these systems to play music, show old photos, movies, etc. There is no additional charge to the renter to use any part of the entertainment center.

The Elks will provide two bartenders for each rental. The renter will pay \$75 for each bartender.

Party rentals are limited to four hours. If additional time is required, the renter will be charged an additional \$100 per hour (\$50 for the lodge, \$50 total for the bartenders).

Decorations are permitted, but only if they are put up with the "blue painters tape". No thumbtacks, scotch tape, glue, etc. can be used. **Failure to abide by this rule may lead to forfeit of the rental deposit.**

MAMARONECK ELKS LODGE NO. 1457

Lodge Rental Application

No rentals on holidays such as Christmas, New Years Eve, 4th of July, etc. unless express permission is granted by the Lodge.

Rental Fees	Member	Non-Member
May 1 – Sep 15 th	\$250	\$400
Sep 16 – April 30 th	\$250	\$350

Two weeks prior to the rental date, the renter must submit:

- A check amount of \$250/\$350/\$400 for the Rental Fee
- A check amount of \$300 for a Security Deposit.

The bartenders' fee of \$150 must be paid in cash on the day of the event. All checks should be made out to Mamaroneck Elks 1457. The deposit will be returned when the Lodge is inspected, normally within ten days of the rental.

The renter is responsible for cleaning up after the party. This includes emptying all the trash bins, clearing all cups, plates, etc, removing all decorations, cleaning the kitchen if used, outdoors tables, etc. With the exception of the floor, the renter should return the Lodge to its pristine condition.

Agreed:

Renter 's Full Name (Printed)

Signature

Date

For the Elks Lodge 1457

Signature

Date

Date Rental Check Received: _____

Date Security Deposit Check Received: _____

Date Security Deposit Check Returned: _____